

## WORK ELEMENT 4 - PUBLIC INVOLVEMENT

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### **PURPOSE:**

Expand, enhance and document the public involvement process of the Regional Transportation Planning Program. Comply with federal reauthorization legislation requirements to inform, solicit input from and consult with transportation users, publicly elected officials, representatives from all transportation modes and the underserved populations. Perform specific tasks as may be identified by the KYTC through additional training and/or guidelines throughout the Fiscal Year.

### **FY 2008 TASKS:**

- Revise and enhance specific components of the Public Involvement Plan (PIP) reflecting the requirements as provided through training in August of 2006 and subsequent training through Statewide Transportation Planning Meetings. This plan should be included in the Regional Transportation Concept Plan and should be continually updated to reflect new initiatives and tasks undertaken to include and reach the public within the region. A complete update of the Public Involvement Plan including new and enhanced outreach programs in response to Cabinet comments and subsequent Title VI training shall be due to the Cabinet no later than November 30, 2007.
- Following Title VI Training to be provided by the Cabinet, expand and enhance the PIP and public outreach program to include a specific component which addresses activities/actions to reach minority and underserved populations within the ADD Region. This plan should include the demographic data for underserved populations and specify how these significant populations will be included in the Statewide Transportation Planning Process. A specific toolbox of resources to address/reach targeted populations as well as the general public should be completed with contact information and addresses. This tool box will be submitted to KYTC as part of the Public Involvement Plan. This plan may be submitted to the Cabinet for review in draft form prior to Nov. 30, 2007. However, the final plan for public outreach to underserved populations should be included as a component of the PIP to be submitted to the KYTC and included as a part of the ADD Regional Transportation Concept Plan.
- Research socioeconomic data for counties and region to determine the percentage of the total population for specifically mentioned Title VI populations as may be required by the Cabinet.
- Develop a process to (1) inform the public of the Statewide Transportation Planning Process, (2) to solicit input from the public for the identification of transportation needs and (3) to solicit input as to the importance and priority of UPL projects. This process and any specific programs should include but not limited to committee membership, county committees, meeting with various civic groups, neighborhood meetings, public events or other methods of contacting, informing, and obtaining input from subject populations. This public involvement process and the incorporation of under-served populations in this process shall be documented through the PIP.
- Attend various civic and government meetings and request speaking opportunities to review the statewide transportation planning process and various transportation documents, i.e., Statewide Transportation Plan and Statewide Transportation Improvement Plan and provide opportunities for review and input. The ADD should provide a tentative list of groups that they intend to address during the fiscal year to the Cabinet by September 28<sup>th</sup>, 2007. These meetings shall be in addition to regular ADD board and committee meetings.
- Document in writing to the Cabinet any public meeting addressed within 30 days of the date of the meeting and also through the Quarterly Progress Report, including those groups in the listing

required in the above bullet. Documentation should include: the type/date of meeting and nature of involvement (organizer, presenter or attendee.)

- Document the public involvement process and all public outreach efforts utilized to reach, educate, and involve the public in the transportation planning process, including but not limited to letters, web sites, newspapers, flyers, meeting notices, mall/public area displays, etc.

**FY 2008 PRODUCTS**

	<u>Anticipated Time</u>	<u>Staff Responsible</u>	<u>Months</u>
• Public Involv. Plan Update	___ person hours	_____	<u>Sept/Oct</u>
•	___ person hours	_____	
•	___ person hours	_____	

**ESTIMATED** Percent of Budget \_\_\_\_\_