

WORK ELEMENT 11 - SPECIAL PROJECTS

PURPOSE:

During the contract year, the Cabinet may request that other activities be conducted by the ADD in support of special studies or other efforts being conducted by the Cabinet, under the terms of this Annual Work Program. Also, the ADD may request a special study or project to address a local or regional issue, with submittal and Cabinet approval of a scope of work and timeline for this special activity. Other items may include special requests for submittal of information periodically to other KYTC offices, such as the Office for Business and Occupational Development or the Office of Transportation Enhancement. Specific guidelines and due dates will be provided for special projects/assignments.

FY 2008 TASKS:

Since these tasks are not anticipated at the beginning of a fiscal year, only an estimate of time can be included here, based on tasks undertaken in previous years. However if a specific project is to be included, the specific tasks, time involved and products should be submitted to the Cabinet no later than July 30, 2007 for approval. Specific time required should be identified in this element if approved.

FY 2008 PRODUCTS

	<u>Anticipated Time</u>	<u>Staff Responsible</u>
•	___ person hours	_____
•	___ person hours	_____

ESTIMATED Percent of Budget _____