

**WORK ELEMENT 10 - ASSISTANCE TO THE KENTUCKY TRANSPORTATION
CABINET**

PURPOSE:

The ADD shall provide assistance to the Cabinet in accordance with instructions and/or guidelines to be provided by the Cabinet, upon request and as needed.

FY 2008 TASKS:

Some of the activities needing ADD assistance are as follows:

- Coordinate and/or assist with transportation planning studies - The Cabinet may conduct studies for various transportation projects across the state. For areas with these studies, the ADD may be requested to: (1) assist in the gathering and/or review of information pertaining to existing conditions in the project area, e.g., transportation system, environmental justice, and economic information; (2) assist in public involvement activities; (3) provide names/contact information for local stakeholders; (4) review and comment on study reports; (5) assist and coordinate, if necessary, arrangements for meetings with officials, stakeholders, or the public; and/or (6) provide or arrange for meeting space for meetings.
- Coordinate and/or assist with Small Urban Studies – The ADD may be requested to: (1) serve as team members; (2) assist in the gathering and/or review of information pertaining to existing conditions in the project area, e.g., transportation system, environmental justice, and economic information; (3) assist in public involvement activities; (4) provide names/contact information for local stakeholders; (5) review and comment on study reports; (6) assist and coordinate, if necessary, arrangements for meetings with officials, stakeholders, or the public; and/or (7) provide or arrange for meeting space for meetings.
- Coordinate and/or assist with other Cabinet project development activities, as needed
- Provide demographic data in support of environmental justice issues
- Assist the Cabinet with the coordination and presentation of Access Management activities as requested.
- Assist the Cabinet with air quality issues in non-attainment rural counties
- Update data as needed for any Cabinet maps
- Additional studies may also be undertaken for which ADD coordination and assistance may be requested as the need arises.

- Review of draft statewide transportation documents produced by the Cabinet. Among these are the Statewide Transportation Plan (STP), the Statewide Transportation Improvement Program (STIP), the draft Six-Year Highway Plan, the Unscheduled Projects List, and transportation planning study reports. The ADD will periodically be asked to make planning documents available to the public for review, assist with the distribution of documents, or publicize the availability of documents for review through the media or other venues.
- The ADD will coordinate activities in support of the Statewide Transportation Planning process with planning activities of other local agencies, interests, and/or organizations, including MPOs and/or neighboring ADDs for the purpose of sharing information, minimize duplication of effort, developing coordinated solutions and to understand/address the impact of transportation on other planning activities.

FY 2006 PRODUCTS	<u>Anticipated Time</u>	<u>Staff Responsible</u>	<u>Months</u>
•	___ person hours	_____	_____
•	___ person hours	_____	_____
•	___ person hours	_____	_____

ESTIMATED Percent of Budget _____